



Reporting a previously microchipped dog to the registry

This form is used for reporting dogs which do not have the identification certificate from the micro shipper, for ex. dogs that have been brought to Finland or have been born before 1 January 2023.

Read the instructions carefully before filling out the form. The dog keeper fills out their own information and the dog's information. Information related to the dog's microchip is entered if the dog keeper knows this information.

**Information of the dog's keeper**  I have a non-disclosure for personal safety granted by Digital and Population Data Services Agency (more information from instructions)

Name	Social security number or Business ID	Address	Email	Telephone
Type of business ID				
<input type="checkbox"/> association <input type="checkbox"/> private entrepreneur, social security number: <input type="checkbox"/> other business <input type="checkbox"/> municipality or federation of municipalities <input type="checkbox"/> government office or institution				

**Information of the dog and the microchip setter** (information of the microchip setter can be entered if known)

ID code of the microchip	Dog's date of birth	Country of birth, if other than Finland	Breed	Adult size (withers)	Description of characteristics	Gender	Colour
Dog's name				<input type="checkbox"/> extra small <input type="checkbox"/> small <input type="checkbox"/> medium <input type="checkbox"/> large <input type="checkbox"/> extra large		<input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> unknown	<input type="checkbox"/> brown <input type="checkbox"/> black <input type="checkbox"/> white/cream <input type="checkbox"/> red <input type="checkbox"/> grey/blue <input type="checkbox"/> yellow/gold
Date of setting the microchip	Name of the microchip setter		Address of the microchip setter				

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Date of setting the microchip	Name of the microchip setter		Address of the microchip setter				

**Keeper's signature** (The person signing on behalf of the business ID must have authorization to sign)

Date and place	Name and signature of the dog keeper/representative

A dog which was born before 1 January 2023 must be reported to the registry during 2023. A dog arriving at Finland from another country for more than three months must be reported to the registry in Finland within four weeks after its arrival or before the dog is handed over to its new keeper, if the handover takes place before the time frame of four weeks.

Primarily, dogs should be reported to the registry electronically at <https://koirarekisteri.ruokavirasto.fi>. A dog can be also reported to the registry by submitting this form **signed** to the Dog Registry's customer service. Please note that regular email is not secure. If you want to send the form electronically, use the [Turvaviestä service](#).

- email: [koirarekisteri@ruokavirasto.fi](mailto:koirarekisteri@ruokavirasto.fi)
- postal address: Koirarekisteri, P.O. box 120, 78201 VARKAUS

### Registration fee

Reporting a dog's information to the registry is subject to a registration fee. When using the e-service, the registration fee is paid directly during the registration. If the form is used for reporting, the Finnish Food Authority sends an invoice afterwards. Registration fees are as follows: electronic registration €10 and registration using the form €19.

## INSTRUCTIONS

### Information of the dog's keeper

The dog keeper enters their own information. 'Dog keeper' refers to a natural or legal person who keeps the dog or is in control of the dog. The keeper may be one person or multiple, jointly liable persons or parties, but only one of the keepers will be responsible for identification and entering the dog's information in the registry. The dog keeper's social security number or Business ID is used as a unique identifier. For invoicing, you must state the type of business ID, private entrepreneurs must also state the social security number of the responsible person. Data that is subject to non-disclosure for personal safety is not stored in the dog register. However, please provide your contact address or e-invoice address for invoicing the registration fee.

### Information of the dog

Here, you will enter the information of one or more microchipped dogs.

- The code of the microchip set in the animal and shown by the scanner is entered in the field 'ID code of the microchip'.
- The dog's date of birth, or if unknown, an estimated date of birth is entered in the field 'Dog's date of birth'.
- The breed specified in a separate certificate by a breed association is entered in the field 'Breed'. For example, 'other' can be entered as the dog's breed. *In this case, you will also fill out the fields 'Size' and 'Description of characteristics', where you can describe the dog's characteristics in your own words. The estimated adult size is indicated in the size. Extra small: less than 25 cm, small: 25-39 cm, medium: 40-54 cm, large: 55-69 cm and extra large: 70 cm or more.*
- The colour of the dog is entered in accordance with the colour coding used in the Dog Registry. At least the dog's main colour should become evident. The colours used in the Dog Registry are brown, white/cream, grey/blue, black, red, and yellow/gold.
- The dog's name is entered as reported by the dog keeper. The name can be the one given by the dog breeder, or, if not available, the name given by the dog keeper.
- The dog's country of birth is entered if it is other than Finland.

### Information of the microchip setter

Here, you will enter the name and address of the person who has set the microchip and the date of setting the chip if these are known. The fields can be left blank if necessary.

### Keeper's signature

The keeper or their representative signs the form if the dog is reported to the registry by submitting this form to the customer service for recording.